 **Please complete this form and return to: Rents Department,
 Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield,
 Derbyshire S40 1LP
 If you need help completing this form, please call 01246 345501**

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rent Reference \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Who is your employer? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Who is in your household? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Weekly/monthly income:**

|  |  |  |
| --- | --- | --- |
| Wages |  |  |
| Benefits |  |  |
| Any other income | **Total** |  |
|  |
| Any Savings? |  |  |

 **Weekly / monthly outgoings:**

|  |
| --- |
| **Essential Non-essential** |
| Rent |  | Telephone / Internet |  |
| Council Tax |  | Car running costs |  |
| Water rates |  | Car insurance |  |
| Gas |  | Any other insurance |  |
| Electricity |  | Satellite provider |  |
| Food |  | Mobile |  |
| TV Licence |  | Cigarettes |  |
| Travelling |  | Alcohol |  |
| School meals |  | Entertainment |  |
| Prescriptions |  | Gambling (lottery etc.) |  |
| Housekeeping |  | Clothes / footwear |  |
| Other |  | Other |  |
| **Total** |  | **Total** |  |

 **Total debts:**

|  |
| --- |
|  **Lender Payments** |
| Car |  |  |
| Household items e.g Bright house |  |  |
| Credit cards / store cards |  |  |
| Loans |  |  |
| Catalogue |  |  |
| Other e.g fines, utility arrears, benefits overpayments etc. |  |  |
| **Total** |  |

**Summary:**

|  |  |  |
| --- | --- | --- |
| Total income |  | Please be aware that this information will be usedto see if we can offer help with your financial situation**PTO to read the privacy notice regarding your data** |
| Total outgoings |  |
| **Balance** |  |



Chesterfield Borough Council is committed to protection your privacy when you use our services. We will process your personal data for the purposes of administering rents. The Council may share your information with other public bodies/agencies where it has a statutory requirement, legal obligation or power to do so. This may include sharing information for crime and taxation purposes, such as fraud prevention.

If you require more information regarding the processing of your personal information and details of the rights, you have under data protection law please go to <https://www.chesterfield.gov.uk/privacy> or alternatively telephone the customer services team on 01246 345345.