



A place to start,
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Staveley Town Deal Board

15th July 2022

Item 6

Programme Update

1. Recommendations

- a) That the report be noted.
- b) That Board approve the recommendation in section 2a) to approve delegated authority to the Internal Programme Board in conjunction with the Chairman and Vice Chair to sign off project conditions and for regular reports to be received by Board to monitor progress
- c) That Board approve the Project Monitoring Claim Form as shown in Appendix 6a.
- d) The Board members note the Programme Risk Register in Section 2c.

2. Programme Update

Since our last meeting on 18 March, work has continued to progress projects and adhere to DLUHC reporting requirements. To recap, on 11 May Board members were sent the completed Monitoring & Evaluation Plan and financial profile that was submitted to DLUHC by the 24 March deadline and signed off by the S151 Officer. On 15 June Board members were sent the three Staveley Town Deal Governance Assurance Forms signed by S151 Officer and Chairman and submitted on 10 May and the Monitoring & Evaluation Report submitted to DLUHC by 10 June.

On 30th June, and further to our submission of Project Summary Documents in March 2022, payment was received on the following projects. For capital payments a 5% reduction has been made as part of the reconciliation on the 5% capital advance funding paid to CBC in 21/22. This stresses the importance for projects to make progress against their planned delivery in order for us to report spend and activity at our next monitoring point.

Staveley Town Deal	Project	RDEL Payment (£)	CDEL Payment (£)	Total (£)
	Staveley Miners Welfare FC Skills Academy	0	487,350	487,350
	Barrow Hill Memorial Hall	0	309,083	309,083
	Staveley 21 (town centre)	0	230,660	230,660
	Staveley Waterside	0	1,472,500	1,472,500
	Wheels to Work	0	38,950	38,950
	Total	0	2,538,543	2,538,543



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2a. Project Conditions (pre drawdown and pre contract)

At the Project Sponsor workshop on 15 June, projects reviewed their conditions and have been working through them. The Town Deal Board approved these conditions as part of their assessment. Projects received notification of their conditions once approval was granted by the Town Deal Board.

Whilst projects note all the Conditions, they would welcome some negotiation and some flexibility on these in terms of them being adjusted between pre-draw down and pre contract and the time period to adhere to the Condition. There are circumstances where a project requires Town Deal Funding to progress the project and be in a position to execute a certain Condition.

For project sponsors to have surety of the Towns Fund, a request has been made from most, that main contracts are put in place as soon as possible. The contract will include key reference to the project conditions contained in the Thomas Lister reports; our Assurance Framework report and a robust monitoring process has been put in place. These mechanisms will safeguard funding, whilst allowing projects to make progress, minimise cost increases of materials and labour and deliver by March 2026.

The table below sets out

Project Name	Status	Expected contract/start date
1. DRIIVE	Most conditions have been addressed and nearly ready to proceed to main contract/MoU	July 2022
2. Hartington Industrial Park	Being considered on 15 July	
3. Construction Skills Hub	Most conditions have been addressed and nearly ready to proceed to main contract/MoU	August 2022
4. Staveley Miners Welfare FC Skills Academy	Most conditions have been addressed and nearly ready to progress to contract for the Skills Hub (NB: Car Park element already in contract)	August 2022
5. Staveley Rail Station at Barrow Hill	DfT approval to proceed to next development phase. Town Deal – not yet considered (propose extension to June 2023)	
6. Wheels to Work Staveley Hub	Updated Business Case is still awaited	TBA
7. Staveley 21 (Town Centre)	Awaiting Cabinet approval on 13 September	September 2022
8. Staveley Waterside (Canal Basin)	Recommend to note progress towards the conditions	October 2022
9. Staveley Hall Conference Centre	Being considered on 15 July, Town Council approval received 28 June 2022	September 2022



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10. Chesterfield Canal Restoration	Well considered response to the range of conditions recommend for IPB and Chair/Vice Chair to assess adjustments to the conditions	September 2022
11. Barrow Hill Memorial Hall	Well considered response to the range of conditions recommend for IPB and Chair/Vice Chair to assess adjustments to the conditions.	September 2022

Recommendation

The recommendation is that Board:

- a) Approve delegated authority to the Internal Programme Board in conjunction with the Chairman and Vice Chair to sign off project conditions and for regular reports to be received by Board to monitor progress

2b. Monitoring Claim Form

Appendix 6a shows the Project Monitoring Claim Form and Appendix 6b outlines the flow chart for the Monitoring process. A workshop was run with Project Sponsors on 15 June and there was broad agreement and confirmation that all relevant information was included. Adjustments may be required over the lifetime of the Programme, but substantially, it captures the necessary information for DLUHC reporting. Over time, as data comes in, we will include a breakdown of claims/drawdown to add cumulative totals.

An area which will be enhanced is around the section on Page 1, Indicator Monitoring. The section will be expanded for details to be included in the following areas:

- Health Inequalities/Social Inclusion
- Clean Growth
- Economic
- Skills & Employability
- Digital

Recommendation

It is recommended that Board members approve this Project Monitoring Claim Form.

2c. Programme Risk Register

The Programme level Risk Register is presented for Board members to note and the Internal Programme Board shall regularly review and monitor this Risk Register. It will be subject to regular review and reported to Board following any amendments.

2d. Barrow Hill Rail Station – See separate report on this item.