



A place to start,
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Staveley Town Deal Board

Minutes of the Meeting held on 22nd December 2021 (2:00 – 3:00pm)

(Via MS Teams)

Attendance

Board Members	
Ivan Fomin (Chair)	MSE Hiller
Cllr Tricia Gilby (Vice Chair)	Chesterfield Borough Council
Mark Potter	Chesterfield Canal Trust Ltd
Lee Rowley MP	Member of Parliament, North East Derbyshire
Huw Bowen	Chesterfield Borough Council
Peter Dewhurst	University of Derby
Cllr Tony King	Derbyshire County Council
Angela Stansfield	Department of Work and Pensions
Dr Peter Scriven	Divisional Director, Royal Primary Care (East)
Ian Wingfield	Springwell Community College
Kara Simpson	Derbyshire Police
Officers in support	
Lindsay Wetton	Chesterfield Borough Council
Alison Westray Chapman	Derbyshire County Council
Craig Busby	Office of Toby Perkins
Frank Horsley	D2N2 LEP
Michael Rich	Chesterfield Borough Council

1 Apologies

Julie Richards	Chesterfield College
Toby Perkins, MP	Member of Parliament, Chesterfield
Will Morlidge	D2N2 LEP
Lynda Sharp	Chesterfield Borough Council
Mark Evans	Staveley Town Council
Theresa Channell	Chesterfield Borough Council
Mervyn Allcock	Barrow Hill Engine Shed Society
Cllr Paul Mann	Staveley Town Council
Mark Evans	Staveley Town Council

Welcome and apologies (IF)

Ivan welcomed Board members to the meeting.

The meeting was quorate and CBC was represented.



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Declarations of Interest

Project Sponsors requesting the 5% advance payments are not present at Board.

All those present CBC Board Members and Officers – Construction Skills Hub

Huw Bowen (although a Board member, he was presenting as the Chair of the CBC Internal Programme Board and therefore would not vote on the Construction Skills Hub item) confirmed he would not benefit in any way through the project.

Lindsay Wetton as an employee of CBC.

Cllr Gilby confirmed she has a general interest due to the nature of the project but has no personal or pecuniary interests and shall vote.

Action: Any remaining DOI forms to be completed and returned (ALL)

Minutes of the last meeting held on 12th November 2021 (IF)

Minutes were approved as an accurate record. All actions had been completed or are covered within the agenda of the meeting.

Town Deal Policy Update

MPh provided an update. 3 D2N2 project payments have now gone out. The team are reviewing the payment process to make it more streamlined and simplified. There is a D2N2 wide Towns Fund meeting as part of their LEP Officer Group meeting on 24 January and invitations have been sent out.

MPh continues to liaise with the DfT Rail Team regarding the Barrow Hill station project and dependency on Restoring Your Railways programme. The Barrow Hill line re-opening project is on the new Ministers desk, Wendy Morton and is awaiting a decision. MPh confirmed that the local approach to prepare an SOBC for this project to submit to Town Deal Board in March 2022 is encouraging and moves the project in the right direction.

Project Approval Recommendations

a. Construction Skills Hub

HB began by setting out the process that this and all projects shall follow as part of our agreed Assurance Framework. As Chair of the CBC Internal Programme Board (IPB), HB explained that there is a comprehensive group of senior officer resources on IPB, including the S151 Officer, Planning and Forward Planning Services, Legal Services and the Community and Communications team in support of the Town Deal team.

Draft Business Cases are reviewed and the group play back matters of concern or improvement to the Project Sponsor. The Full Business Case can then be prepared. If IPB are comfortable with the quality, it moves to Thomas Lister (TL) for external appraisal. TL were appointed as independent external assessors as part of the programme costs approved by the Board. Subject to the contents of the appraisal report, we may go back to Project Sponsor for further clarification.



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The Summary Document prepared for Town Deal Board is shown as Part I and the TL external assessment is provided as a confidential element to share with Board members in full, to demonstrate the due diligence carried out on this particular project.

HB explained that we seek approval from Town Deal Board to move to seek Government approval.

The request is for £467,000 – capital to build and revenue to run the project during the Towns Fund lifetime for a solid future over the next 10 years or so. As part of the process, we have encouraged all sponsors to add contingency, hopefully not needed but experience from all projects is the cost uncertainty of capital aspects is an issue.

The initial site is in Mastin Moor being developed by the Devonshire Group who have Planning Permission for 650 homes on site. The compound is to be on this construction site with skills space to take out to a live construction site. It is an exciting concept for future brick layers, plumbers etc based at the skills hub and will take their learning skills into a live location which is 34,000 sq ft. and is a platform for 5,000 learners over 10 years.

CBC have worked up the business case with external consultancy support and presented to Board in May 2021. The Full Business Case and external assurance is now complete.

HB outlined the key points from the TL review which had been provided to the Board which was a sound endorsement of compliance against all 5 elements of the Business Case. The project has followed the Assurance Framework and there is nothing of concern that HB needs to raise as chair of the IPB.

Appropriate procurement will be in place for training, the Devonshire Group are offering the site at a peppercorn lease/rent. CBC would cover any additional costs.

CBC are minded to recommend to the Town Deal Board subject to conditions set out in Section 10 of TL report – pg 24. It is expected that these sort of conditions will apply for most projects that are reviewed. HB is therefore happy on behalf of IPB to recommend this project.

Board members then had some questions.

PD asked if the compound can move and shift with demountable buildings or is it located in physical site. Will it be movable? There is huge potential to link with the Green Entrepreneurs Programme to build new construction techniques as there is not yet a link in Staveley, can we link this to the CSH?

HB – there is to be a skills academy within a construction site. H&S and welfare are all signed off. There will be lots of other projects across the area to develop such skills and benefit from the Construction Skills Hub. The compound can be taken down and moved to a site after year 7. HB added that all Modern Methods of Construction (MMC) and learning can be deployed from this site and it will be supporting 5,000 learners.

FH on behalf of D2N2, who backed up PD and the link to the green skills agenda. He also proposed that the project has a LEP and county level link to the North Derbyshire Careers Hub to have this wrap around as there is a lot of activity and best practice to be shared. LEP work at sectoral level means that FH was sure that the Mineral Products Association and aggregates sector would be keen to link in as well.



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TK wished to add his voice to the innovation as reviewed by PD, there is a great deal of potential to push green skills and carbon reduction within MMC which will change over time. It is essential to have a handle on this progression. The plan is excellent but does need to be proactive and organic as the MMC becomes available and develops; he is interested to see more.

IF added that we do need to adapt readily to changes in the market and have inherent flexibility. TK added that the CSH gives us a lever to take this agenda across the county, a “weapon to move the county to MMC”. IF noted that this would depend on the delivery partner and to ensure this is a requirement in the training tender specification.

TG added that CBC have been building council homes for many years and recently 10 were modular build, off site manufacture. They are very thermally efficient and tenants have seen lower heating bills which also reduces waste on the construction elements.

Approved: The Town Deal Board voted and a majority approval was given to the Construction Skills Hub £467,000 project, subject to the conditions set out in the summary report and external assessors report. In addition, links to the Green Entrepreneurs Programme and North Derbyshire Careers Hub be made with a strong emphasis on the project to deliver skills in green technology and MMC.

MPh commented on the process, that the Summary Document that will be presented to DLUHC needs to have the specific information around Benefit Cost Ratio fully completed rather than references. Information will also be required in the Monitoring and Evaluation Plan too. LW confirmed that this will be completed.

Project Activity Report

b. Programme Gantt Chart & Project Tracker

LW updated on project progress towards their Business Case development. All details are on the Tracker and Gantt Chart. CBC and DCC have had a very productive meeting regarding their individual projects but also to have a continuing dialogue about the broader implications such as highways or One Public Estate, for the Programme to ensure all projects run smoothly.

c. Request for 5% advance funding – Barrow Hill Memorial Hall

LW presented this paper. The project has requested £65,350, 5% of their allocation. The Internal Programme Board considered this request at its meeting on 17 December and requested confirmation that the roof repair works will, in the long term save money. The project sponsor was able to confirm that these are necessary works to shore up the roof and protect it from further damage. Therefore, deeming the works in furtherance of the Business Case and TIP project.

CBCs Section 151 Officer has considered the proposal and can commend it to the Town Deal Board for approval.

Approved: The 5% funding request of £65,350 be approved for Barrow Hill Memorial Hall.



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Communications, Engagement & Consultation Group Update

IW presented the paper and highlighted the key activity from the group. Students from Springwell Community College shall be working on an art project for the Town Deal to prepare 11 individual project images and an interpretive map that students will see digitalised to promote the Town Deal.

TG said this was a good summary, thanking IW, especially the engagement of young people via the “All Schools Head Teachers” meeting. This will take time but good progress. The Investment Summit too, was an excellent showcase for Staveley, adding that it was great to see developers interested. It is great that IF shall present at the Skills Conference in February and the involvement of school students at the round table discussions. This will help promote the wider impact of the Programme. There is a plea to all Board members and partners to populate the events calendar, with so many organisations as a devolved model, we must make the most of our contacts.

Action: all members to email event details to LW.

IW also updated on the Accelerator Fund, outdoor performance canopy project at Springwell Community College. This is now underway, and contract in the process of being signed. The plan is to be complete by March but expected earlier, and a good story for media coverage.

Any Other Business

None reported.

Date and Time of Next Meetings

Friday 14 January 2022 (10 – 12) via Teams